

**ACQUISITION AND CROSS-SERVICING AGREEMENT****(US-MG-01)****BETWEEN****THE DEPARTMENT OF DEFENSE  
OF THE UNITED STATES OF AMERICA****AND****MINISTRY OF DEFENSE  
OF THE GOVERNMENT OF MONGOLIA****PREAMBLE**

The Department of Defense of the United States of America and the Ministry of Defense of the Government of Mongolia, hereinafter referred to as the Parties, desiring to further the interoperability, readiness, and effectiveness of their respective military forces through increased logistic cooperation, have resolved to conclude this Acquisition and Cross-Servicing Agreement (the Agreement).

**I. PURPOSE**

This Agreement is entered into for the purpose of establishing basic terms, conditions, and procedures to facilitate the reciprocal provision of logistic support, supplies, and services as that term is defined in Article III of this Agreement.

**II. APPLICABILITY**

1. This Agreement is designed to facilitate reciprocal logistic support between the Parties to be used primarily during combined exercises, training, deployments, operations, or other cooperative efforts, and for unforeseen circumstances or exigencies in which one of the Parties may have a need of logistic support, supplies, and services.

2. This Agreement applies to the reciprocal provision of logistic support, supplies, and services between the military forces of one Party by the other Party in return for either cash payment or the reciprocal provision of logistic support, supplies, and services to the military forces of the other Party.

3. All activities of the Parties under this Agreement and any Implementing Arrangements shall be carried out in accordance with their respective laws and regulations. All obligations of the Parties under this Agreement and any Implementing Arrangements shall be subject to the availability of funds for such purposes.

4. The following items are not eligible for transfer under this Agreement and are specifically excluded from its coverage:

- a. weapon systems;

b. major end items of equipment (except for the lease or loan of general purpose vehicles and other nonlethal items of military equipment which are not designated as significant military equipment on the U.S. Munitions List);

c. initial quantities of replacement and spare parts associated with the initial order quantity of major items of organizational equipment covered in tables of allowances and distribution, tables of organization and equipment, and equivalent documents.

5. Also excluded from transfer by either Party under this Agreement are any items the transfer of which are prohibited by its laws or regulations. The following items are currently excluded from transfer by United States laws and regulations:

- a. guided missiles;
- b. naval mines and torpedoes;
- c. nuclear ammunition and included items such as warheads, warhead sections, projectiles, demolition munitions, and training ammunition;
- d. cartridge and air crew escape propulsion system components;
- e. chaff and chaff dispensers;
- f. guidance kits for bombs or other ammunition;
- g. chemical ammunition (other than riot-control agents);
- h. source, byproduct, or special nuclear materials, or any other material, article, data, or thing of value the transfer of which is subject to the Atomic Energy Act of 1954 (Title 42, United States Code, Section 2011, et. seq. ).

### III. DEFINITIONS

1. As used in this Agreement and in any Implementing Arrangements which provide specific procedures, the following definitions apply:

a. Logistic support, supplies, and services. Food, water, billeting, transportation (including airlift), petroleum, oils, lubricants, clothing, communication services, medical services, ammunition, base operations support (and construction incident to base operations support), storage services, use of facilities, training services, spare parts and components, repair and maintenance services, calibration services, and port services. Such term also includes the temporary use of general purpose vehicles and other non-lethal items of military equipment which are not designated as significant military equipment on the U.S. Munitions List.

b. Implementing Arrangement. A written supplementary agreement which contains additional details, terms and conditions related to a specific acquisition and/or transfer of logistic support, supplies, and services.

c. Order. A written request, in an agreed upon format and signed by an authorized individual, for the provision of specific logistic support, supplies, and services pursuant to this Agreement and any applicable Implementing Arrangement.

d. Invoice. A document from the supplying Party which requests reimbursement or payment for specific logistic support, supplies, and services rendered pursuant to this Agreement and any applicable Implementing Arrangements.

e. Transfer. Selling (whether for payment in currency, replacement-in-kind, or exchange of supplies or services of equal value), leasing, loaning, or otherwise temporarily providing logistic support, supplies, and services under the terms of this Agreement and any applicable Implementing Arrangement.

f. Replacement-in-kind. Payment for a transfer conducted under this Agreement in which it is agreed that the receiving Party shall replace logistic support, supplies, and services that it receives with logistic support, supplies, and services of an identical, or substantially identical, nature under agreed conditions.

g. Equal value exchange. A transfer conducted under this Agreement in which it is agreed that the receiving Party shall replace logistic support, supplies, and services that it receives with logistic support, supplies, and services of an equal monetary value.

h. United States Munitions List. U.S. Defense articles and defense services which are designated by the U.S. President under the Arms Export Control Act as subject to export controls. The U.S. Munitions List is published in Part 121 of Title 22 of the U.S. Code of Federal Regulations.

i. Receiving Party. The Party ordering and receiving support.

j. Supplying Party. The Party providing support.

#### IV. TERMS AND CONDITIONS

1. Each Party shall make its best efforts, consistent with national priorities, to satisfy requests from the other Party under this Agreement for logistic support, supplies, and services. When an Implementing Arrangement contains a stricter standard for satisfying such requests, it shall apply over this paragraph.

2. Orders may be placed or accepted only by the points of contact (POCs), or designees, identified by the Parties in Annexes B through N of this Agreement. When military forces of the Ministry of Defense of Mongolia require logistic support, supplies, or services outside the US Pacific Command's (USPACOM) Area of Responsibility (AOR), they may place orders directly with the cognizant POC or may seek the assistance of USPACOM, or a USPACOM Component Command, to place an order with a non-USPACOM POC.

3. An Implementing Arrangement under this Agreement may be negotiated on behalf of the U.S. Department of Defense by Headquarters, USPACOM, the Headquarters of other United

States combatant commands, or their designated subordinate commands. Implementing Arrangements may be negotiated on behalf of the Mongolian Ministry of Defense by the Policy Implementation and Coordination Directorate of the Ministry of Defense. Implementing Arrangements must identify POCs and their specific authorizations or limitations.

4. Prior to submitting a written Order, the ordering Party should initially contact the supplying Party's POC by telephone, fax, or e-mail to ascertain availability, price, and desired method of repayment for required materiel or services. Orders must include all the data elements in Annex A, as well as any other terms and details necessary to carry out the transfer. Instructions and a standard order form are attached at Annex N. The number of this Agreement, US-MG-01, should be annotated on all Orders and related correspondence.

5. The receiving Party is responsible for:

a. Arranging pickup and transportation of supplies acquired under this Agreement. This does not preclude the supplying Party from assisting with loading supplies acquired under this Agreement onto the transportation conveyance. The supplying Party shall notify the receiving Party when and where supplies are available to be picked up.

b. Obtaining the applicable customs clearance and arranging other official actions required by national customs regulations.

6. The individual picking up the supplies or receiving the services on behalf of the receiving Party shall sign the standard order form (Annex N) in the appropriate block as evidence of receipt. If the standard order form is not available at the supplying Party's point of issue, the individual collecting the supplies shall sign the receipt document provided by the supplying Party as a substitute. The number of this Agreement, US-MG-01, shall be entered on the receipt document. The supplying Party shall forward the signed receipt document to the activity authorized to accept orders under this Agreement where the signed receipt document shall be attached to the original order form by the receiving Party.

7. Logistic support, supplies, and services received through this Agreement shall not be retransferred, either temporarily or permanently, to any person other than a member of the forces of the receiving Party without the prior written consent of the supplying Party.

## V. REIMBURSEMENT

1. For transfers of logistic support, supplies, and services under this Agreement, the Parties shall agree for payment either by cash ("reimbursable transaction"), by replacement-in-kind, or by an equal-value exchange ("exchange transaction"). The receiving Party shall pay the supplying Party as provided in either paragraph 1a. or paragraph 1b. of this Article, as agreed.

a. Reimbursable Transaction. The supplying Party shall submit Invoices to the receiving Party after delivery or performance of the logistic support, supplies, and services. Both Parties

shall provide for the payment of all transactions and each Party shall invoice the other Party at least once every 3 months for all completed transactions not previously invoiced. Invoices shall be accompanied by necessary support documentation and shall be paid within 30 days of the date prepared. In pricing a reimbursable transaction, the Parties agree to the following reciprocal pricing principles:

(1) In the case of specific acquisition by the supplying Party from its contractors on behalf of a receiving Party, the price shall be no less favorable than the price charged the armed forces by the contractor of the supplying Party for identical items or services, less any amounts excluded by Article VI of this Agreement. The price charged may take into account differentials due to delivery schedules, points of delivery, and other similar considerations.

(2) In the case of Transfer from the supplying Party's own resources, the supplying Party shall charge the same price it charges its own forces for identical logistic support, supplies, and services, as of the date delivery or performance occurs, less amounts excluded by Article VI of this Agreement. In any case where a price has not been established or charges are not made for one's own forces, the Parties shall agree on a price in advance, reflecting reciprocal pricing principles, excluding charges that are precluded under these same reciprocal pricing principles. However, in the case of items, the price shall be no less than the supplying Party's acquisition cost.

b. Exchange Transaction. Exchange transactions may be by replacement-in-kind or equal-value-exchange. Both Parties shall maintain records of all transactions. The receiving Party shall pay by transferring to the supplying Party logistic support, supplies, and services that are agreed between the Parties to be in kind or of equal monetary value to the logistic support, supplies, and services delivered or performed by the supplying Party. If the receiving Party does not complete the exchange within the terms of a replacement schedule agreed to or in effect at the time of the original transaction, which may not exceed one (1) year from the date of the original transaction, the transaction shall be deemed reimbursable and governed by paragraph 1a above, except that the price shall be established using actual or estimated prices in effect on the date payment would otherwise have been due.

c. Establishment of Price or Value. The following pricing mechanisms are provided to clarify application of the reciprocal pricing principles. The price established for inventory stock materiel shall be the supplying Party's stock list price. The price for new procurement shall be the same price paid to the contractor or vendor by the supplying Party. The price for services rendered will be the supplying Party's standard price, or, if not applicable, the costs directly associated with providing the services. For example, for repair and maintenance services the costs would be the supply stock list prices plus actual labor costs and any other costs directly associated with providing the service, e.g., the appropriate proportion of temporary duty (TDY) per diem and transportation costs if the service is rendered in a TDY status. Prices charged shall exclude all taxes and duties which the receiving Party is exempted from paying under other agreements which the Governments of the Parties have concluded. Upon request, the Parties agree to provide information sufficient to verify that these reciprocal pricing principles have been followed and that prices do not include waived or excluded costs.

d. Means of Payment. The following means of payment shall be acceptable:

(1) Payment-in-cash. Payment shall be made in the currency of the supplying Party or as otherwise agreed in the Order.

(2) Replacement-in-kind. When Replacement-in-kind is used as the method of payment, the receiving Party shall replace or return supplies in the same condition and conforming to the same configuration as the supplies provided by the supplying Party, or, if so agreed, a later configuration within one year of receipt. The receiving Party is responsible for negotiating return transportation and delivery to the location designated by the supplying Party at the time of request. If the receiving Party does not replace or return supplies within one year, payment must be in cash.

(3) Equal-value-exchange. To the extent possible, when Equal-value-exchange is the desired method of payment, prior to the provision of the requested support, both Parties shall agree on the goods and services that shall be accepted for payment and their value. If the receiving Party does not provide the agreed upon goods or services to the supplying Party within one year of the original transaction, the method of payment shall convert to Payment-in-cash.

2. When a definitive price for the Order is not agreed to in advance, the Order, pending agreement on final price, shall set forth a maximum liability for the Party ordering the logistic support, supplies, and services. The Parties shall then promptly enter into negotiation to establish the final price.

3. POCs for payments and collections for each Party are identified in annexes to this Agreement.

4. Logistic support, supplies, and services that are available for a lesser price under another agreement shall be priced under this Agreement at the lower price.

## VI. WAIVED OR EXCLUDED COSTS

Insofar as national laws and regulations permit, the Parties shall ensure that any readily identifiable duties, taxes, and similar charges are not imposed on activities conducted under this Agreement. The Parties shall cooperate to provide proper documentation to maximize tax and customs relief. The provisions of any applicable tax and customs relief agreements shall also apply under this Agreement. The Parties shall inform each other whether the price charged for logistic support, supplies, or services includes taxes or duties. In determining whether duties, taxes and similar charges should be levied, the pricing principles in section V, and in particular section V, paragraph 1, subparagraph c, will govern the value of the support, supplies, or services provided by the supplying Party.

## **VII. SECURITY OF INFORMATION**

It is the intent of the Parties that activities under this Agreement and any Implementing Arrangements be carried out at the unclassified level. Unless specifically authorized by separate written agreement or arrangement, no classified information or material shall be provided or generated under this Agreement or any Implementing Arrangements.

## **VIII. INTERPRETATION AND REVISION OF INFORMATION**

1. Any disagreements regarding the interpretation or application of this Agreement, any Implementing Arrangements, or transactions executed hereunder shall be resolved through consultation between the Parties and shall not be referred to any international tribunal or third party for settlement.
2. Either Party may, at any time, request revision of this Agreement by giving the other Party 90 days advance written notice. In the event such a request is made, the two Parties shall promptly enter into negotiations. This Agreement may only be amended by written agreement between the Parties. Replacement of Annexes B through N, which list POCs, may be done by the Parties without formal amendment of this Agreement.

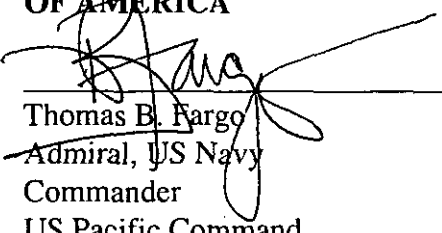
## IX. EFFECTIVE DATE AND TERMINATION

This Agreement, which consists of a Preamble, Articles I-VIII, and Annexes A through N, shall enter into force on the date of the last signature and shall remain in force for a period of ten years unless terminated by either Party giving not less than 180 days notice in writing to the other Party. At any time during the final year of the ten-year term of this Agreement, the Parties may agree to extend its term for an additional ten years. Notwithstanding termination of this Agreement, all reimbursement obligations incurred pursuant to its terms shall remain binding on the responsible Party until satisfied.

IN WITNESS WHEREOF, the undersigned, being duly authorized by their respective governments, have signed this Agreement.

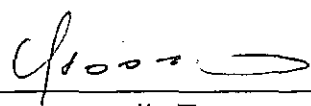
DONE, in duplicate in the English and Mongolian languages, each being equally authentic.

**FOR THE DEPARTMENT OF DEFENSE  
OF THE UNITED STATES  
OF AMERICA**

  
Thomas B. Fargo  
Admiral, US Navy  
Commander  
US Pacific Command

Date Signed: 1 May 03

**MINISTRY OF DEFENSE  
OF MONGOLIA**

  
Tesvegsurengiin Togoo  
Chief of General Staff  
Mongolian Armed Forces

Date Signed: 1 May 03



## LIST OF ANNEXES

- Annex A - Minimum Essential Data Elements
- Annex B - Ministry of Defense of Mongolia POCs
- Annex C - HQ USPACOM POCs
- Annex D - HQ PACAF POCs
- Annex E - HQ USARPAC POCs
- Annex F - HQ USCINCPACFLT POCs
- Annex G - HQ MARFORPAC POCs
- Annex H - HQ SOCPAC POCs
- Annex I - HQ USJFCOM POCs
- Annex J - HQ USEUCOM POCs
- Annex K - HQ USCENTCOM POCs
- Annex L - HQ USSOUTHCOM POCs
- Annex M - HQ USTRANSCOM POCs
- Annex N - Standard order form and Instructions for Completion

## ANNEX A

### MINIMUM ESSENTIAL DATA ELEMENTS

- 1) Implementing Arrangements or support Arrangement
- 2) Date of Order
- 3) Designation and address of office to be billed
- 4) Numerical listing of stock numbers of items, if any
- 5) Quantity and description of material/services requested
- 6) Quantity furnished
- 7) Unit of Measurement
- 8) Unit price in currency of billing country
- 9) Quantity furnished (6) multiplied by unit price (8)
- 10) Currency of billing country
- 11) Total Order amount expressed in currency of billing country
- 12) Name (typed or printed), signature, and title of authorized Ordering or requisitioning representative
- 13) Payee to be designated on remittance
- 14) Designation and address of office to receive remittance
- 15) Recipient's signature acknowledging service or supplies received on the Order or requisition or a separate supplementary document
- 16) Document number of Order or requisition
- 17) Receiving organization
- 18) Issuing organization
- 19) Transaction type
- 20) Fund citation or certification of availability of funds when applicable under Parties' procedures
- 21) Date and place of original transfer; in the case of an exchange transaction, a replacement schedule including time and place of replacement transfer
- 22) Name, signature and title of authorized acceptance official

23) Additional special requirement, if any, such as transportation, packaging, etc.

24) Limitation of government liability

25) Name, signature, date and title of supplying Party official who actually issues supplies or services

## ANNEX B

### HQ, ARMED FORCES OF MONGOLIA (AFM)

#### POINTS OF CONTACT ORDERING AND FINANCIAL RESPONSIBILITIES

The AFM POC for **coordinated placement and acceptance of orders** under this implementing Arrangement is the Chief of Policy Implementation and Coordination Directorate of the Ministry of Defense, Mongolia:

- a. Unit: HQ, AFM
- b. Telephone: 976-11-458477
- c. Fax: 976-11-458-477
- d. E-mail: jmendee72@yahoo.com
- e. Mailing Address: Chief of Policy Implementation &  
Coordination Directorate  
Ministry of Defense  
Ulaanbaatar-51  
Dandar Street  
Ulaanbaatar city  
Mongolia

The HQ, AFM POC responsible for **payments and collections** in support of this implementing Arrangement is the Comptroller:

- a. Unit: HQ AFM
- b. Telephone: Com'l 976-450-916
- c. Fax: Com'l 976-11-458-477
- d. Mailing Address: HQ AFM Ministry of Defense  
Ulaanbaatar-51  
Dandar Street  
Ulaanbaatar city  
Mongolia

### HQ Mongolian Air Force (HQ MAF)

#### POINTS OF CONTACT ORDERING AND FINANCIAL RESPONSIBILITIES

The HQ MAF POC responsible for **approving, placing, and accepting orders** under this implementing Arrangement is Headquarters MAF Logistics:

- a. Unit: HQ MAF
- b. Telephone: 976-11-458-477
- c. Fax: 976-11-458-477
- d. Mailing Address: HQ MAF  
Ministry of Defense  
Ulaanbaatar-51  
Dandar Street  
Ulaanbaatar city  
Mongolia
- e. E-mail: jmendee72@yahoo.com

The HQ MAF POC responsible for **payments and collections** for this implementing Arrangement is Headquarters MAF:

- a. Unit: Policy Implementation Directorate,  
Ministry of Defense
- b. Telephone: 976-11-450-916
- c. Fax: 976-11-458-477
- d. Mailing Address: HQ MAF  
Ministry of Defense  
Ulaanbaatar-51  
Dandar Street  
Ulaanbaatar city  
Mongolia
- f. E-mail: n/a

#### **HQ Mongolian Army (HQ MA)**

#### **POINTS OF CONTACT ORDERING AND FINANCIAL RESPONSIBILITIES**

The HQ MA POC responsible for **approving, placing, and accepting orders** under this implementing Arrangement is Headquarters MA:

- a. Unit: HQ MA
- b. Telephone: 976-11-450-916
- c. Fax: 976-11-458-477
- d. Mailing Address: Ministry of Defense  
Ulaanbaatar-51  
Dandar Street

Ulaanbaatar city  
Mongolia

The HQ MA POC responsible for **payments and collections** for this implementing Arrangement is the:

- a. Unit: Policy Implementation and Coordination  
Diretorate, Ministry of Defense
- b. Telephone: 976-11-450-916
- c. Fax: 976-11-458-477
- d. Mailing Address: Ministry of Defense  
Ulaanbaatar-51  
Dandar Street  
Ulaanbaatar city  
Mongolia

## ANNEX C

### HQ COMMANDER IN CHIEF, U.S. PACIFIC COMMAND (USCINCPAC)

#### POINTS OF CONTACT ORDERING AND FINANCIAL RESPONSIBILITIES

The USCINCPAC POC for **coordinated placement and acceptance of orders** under this implementing Arrangement is the J45, Security Assistance and International Logistics Division:

- a. Unit: HQ USCINCPAC J4
- b. Telephone: Com'l (808) 477-7655
- c. Fax: Unclassified Com'l (808) 477-6669  
Classified Com'l (808) 477-0844
- d. E-mail: dgore000@hq.pacom.mil (unclassified only)
- e. Message Address: USCINCPAC HONOLULU HI//J4//
- f. Mailing Address: HQ USCINCPAC J4  
Box 64020  
Camp H. M. Smith, HI 96861-4020

The USCINCPAC POC responsible for **payments and collections** in support of this implementing Arrangement is the Comptroller:

- a. Unit: HQ USCINCPAC J05
- b. Telephone: Com'l (808) 477-6680
- c. Fax: Com'l (808) 477-0535
- d. Message Address: USCINCPAC HONOLULU HI//J05//
- e. Mailing Address: HQ USCINCPAC J05  
Box 64037  
Camp H. M. Smith, HI 96861-4037

## ANNEX D

### HQ PACIFIC AIR FORCES (HQ PACAF)

#### POINTS OF CONTACT ORDERING AND FINANCIAL RESPONSIBILITIES

The HQ PACAF POC responsible for **approving, placing, and accepting orders** under this implementing Arrangement is Headquarters PACAF Logistics Plans and Programs, Plans Branch:

- a. Unit: HQ PACAF/LGXP
- b. Telephone: Com'l (808) 449-0035
- c. Fax: Com'l (808) 449-0041
- d. Message Address: HQ PACAF HICKAM AFB HI//LGXW//
- e. Mailing Address: HQ PACAF/LGXP  
25 E. Street, Suite H-310  
Hickam AFB, HI 96853-5427
- f. E-mail: [randy.stewart@hickam.af.mil](mailto:randy.stewart@hickam.af.mil)

The HQ PACAF POC responsible for **payments and collections** for this implementing Arrangement is Headquarters PACAF Logistics Plans and Programs, Plans Branch:

- a. Unit: HQ PACAF/LGXP
- b. Telephone: Com'l (808) 449-0035
- c. Fax: Com'l (808) 449-0041
- d. Message Address: HQ PACAF HICKAM AFB HI//LGXW//
- e. Mailing Address: HQ PACAF/LGXP  
25 E. Street, Suite H-310  
Hickam AFB, HI 96853-5427
- f. E-mail: [randy.stewart@hickam.af.mil](mailto:randy.stewart@hickam.af.mil)



## ANNEX E

### HQ U.S. ARMY PACIFIC (USARPAC)

#### POINTS OF CONTACT ORDERING AND FINANCIAL RESPONSIBILITIES

The HQ USARPAC POC responsible for **approving, placing, and accepting orders** under this implementing Arrangement is Headquarters USARPAC Logistics Plans and International Programs:

- a. Unit: HQ USARPAC/APLG-PIL
- b. Telephone: Com'l (808) 438-8615
- c. Fax: Com'l (808) 438-3460
- d. Message Address: CDRUSARPAC FT SHAFTER  
HP//APLG-PIL//
- e. Mailing Address: Commander, U.S. Army, Pacific  
Attn: APLG-PIL, Logistics Plans  
and International Programs  
Ft. Shafter, HI 96858

The HQ USARPAC POC responsible for **payments and collections** for this implementing Arrangement is the Defense Finance and Accounting Service, Honolulu Operating Location:

- a. Unit: DFAS
- b. Telephone: Com'l (808) 472-3760
- c. Fax: Com'l (808) 472-8250
- d. Message Address: DFAS HONOLULU HI//
- e. Mailing Address: DFAS  
Box 77, Building 1392  
Pearl Harbor, HI 96860-7552

**ANNEX F**

**COMMANDER IN CHIEF, U.S. PACIFIC FLEET (CINCPACFLT)**

**POINTS OF CONTACT  
ORDERING AND FINANCIAL RESPONSIBILITIES**

The CINCPACFLT POC responsible for **approving, placing, and accepting orders** is:

- a. Unit: CINCPACFLT (N401)
- b. Telephone: Com'l (808) 474-6445
- c. Unclassified Fax: Com'l (808) 474-6448
- d. Message Address: CINCPACFLT PEARL HARBOR  
HI//N401H//
- e. Mailing Address: Commander in Chief, U.S. Pacific Fleet  
Code N401  
251 Makalapa Drive  
Pearl Harbor, HI 96860-7000

The CINCPACFLT POC for **collecting and making payments** for support, supplies, and services is:

- a. Unit: C1WPACFLT (N80)
- b. Telephone: Com'l (808) 474-6950
- c. Fax: Com'l (808) 474-6937
- d. Message Address: CINCPACFLT//N401//
- e. Mailing Address: Commander in Chief, U.S. Pacific Fleet  
Code N80  
250 Makalapa Drive  
Pearl Harbor, HI 96860-7000

## ANNEX G

### HQ MARINE FORCES PACIFIC (MARFORPAC)

#### POINTS OF CONTACT ORDERING AND FINANCIAL RESPONSIBILITIES

The HQ MARFORPAC POC responsible for **approving, placing, and accepting orders** under this implementing Arrangement is:

- a. Unit: HQ MARFORPAC/G4
- b. Telephone: Com'l (808) 477-2066/2067
- c. Fax: Com'l (808) 477-0260
- d. Message Address: COMMARFORPAC//G4//
- e. Mailing Address: Commander  
MARFORPAC (GA Ops)  
Box 64118  
Camp H. M. Smith, HI 96861-4118

The HQ MARFORPAC POC responsible for **payments and collections** in support of this implementing Arrangement is:

- a. Unit: HQ MARFORPAC/G8
- b. Telephone: Com'l (808) 477-5051
- c. Fax: Com'l (808) 477-7100
- d. Message Address: COMMARFORPAC//G8//
- e. Mailing Address: Commander  
USMARFORPAC (G-8)  
Box 64112  
Camp H. M. Smith, HI 96861-4112

**ANNEX H**

**HEADQUARTERS SPECIAL OPERATIONS COMMAND PACIFIC (SOCPAC)**

**POINTS OF CONTACT  
ORDERING AND FINANCIAL RESPONSIBILITIES**

The HQ SOCPAC POC responsible for **approving, placing, and accepting orders** under this implementing Arrangement is:

- a. Unit: SOCPAC/SOJ4
- b. Telephone: Com'l (808) 477-0615
- c. Fax: Com'l (808) 477-2908
- d. Message Address: COMSOCPAC HONOLULU HI//SOJ4//
- e. Mailing Address: HQ SOCPAC/SOJ4  
Box 64046  
Camp H. M. Smith, HI 96861-4046

The SOCPAC POC responsible for **payments and collections** in support of this implementing Arrangement is:

- a. Unit: SOCPAC/SOJ08
- b. Telephone: Com'l (808) 477-2603
- c. Fax: Com'l (808) 477-3880
- d. Message Address: COMSOCPAC HONOLULU HI//SOJ08//
- e. Mailing Address: HQ SOCPAC/SOJ08  
Box 64046  
Camp H. M. Smith, HI 96861-4046

## ANNEX I

### HQ U.S. JOINT FORCES COMMAND (USJFCOM)

#### POINTS OF CONTACT ORDERING AND FINANCIAL RESPONSIBILITIES

The USJFCOM POC for coordinated **placement and acceptance of orders** under this implementing Arrangement is the J4 Plans, Programs, and Policy Division:

- a. Unit: USJFCOM J4PPP
- b. Telephone: Com'l: (757) 836-5199 or 6318  
DSN: 836-5199 or 6318
- c. Fax: Comm: (757) 836-5937  
DSN: 836-5937
- d. Message Address: CINCUSJFCOM NORFOLK VA//J4PPP//
- e. Mailing Address: Commander in Chief  
U.S. Joint Forces Command (J4PPP)  
1562 Mitscher Avenue, Suite 200  
Norfolk, VA 23551-2488

The USJFCOM agency responsible for **payments and collections** in support of this implementing Arrangement is the Comptroller:

- a. Unit: USJFCOM J8F
- b. Telephone: Com'l: (757) 836-6639 or 6640  
DSN: 836-6639 or 6640
- c. Fax: Com'l: (757) 836-6648  
DSN: 836-6648
- d. Message Address: CINCUSJFCOM NORFOLK VA//J8F//
- e. Mailing Address: Commander in Chief  
U.S. Joint Forces Command (J8F)  
1562 Mitscher Avenue, Suite 200  
Norfolk, VA 23551-2488

The USJFCOM agency for **legal matters** is J02L:

- a. Unit: USJFCOM J02L
- b. Telephone: Com'l: (757) 836-6416 or 6414  
DSN: 836-6416 or 6414
- c. Fax: Com'l: (757) 836-5959  
DSN: 836-5959
- d. Message Address: CINCUSJFCOM NORFOLK VA//J02L//
- e. Mailing Address: Commander in Chief  
U.S. Joint Forces Command (J02L)  
1562 Mitscher Avenue Suite 200  
Norfolk, VA 23551-2488

USJFCOM has four Service Components. The points of contact for placement and acceptance of orders under implementing Arrangements and for payment of bills are listed below:

**HQ AIR COMBAT COMMAND (ACC)  
POINTS OF CONTACT  
ORDERING AND FINANCIAL RESPONSIBILITIES**

- a. Battle Staff (placement of orders) Comm: (757) 764-3839  
DSN: 574-3839  
FAX: Call for number
- b. Battle Staff (bill payment) Comm: (757) 764-3839  
DSN: 574-3839  
FAX: Call for number
- c. Mailing Address: Headquarters Air Combat Command  
Langley AFB, VA 23665-5000
- d. Message Address: HQ ACC LANGLEY AFB VA//BSD//

**COMMANDER IN CHIEF, ATLANTIC FLEET (CINCLANTFLT)  
POINTS OF CONTACT  
ORDERING AND FINANCIAL RESPONSIBILITIES**

- a. N413 (placement of orders) Comm: (757) 836-3789  
DSN: 836-3789  
FAX: 836-3772

b. N02F (bill payment)

Comm: (757) 836-6929  
DSN: 836-6929  
FAX: 836-6987

c. Mailing Address:

Commander in Chief, U.S Atlantic Fleet  
(Code N413 or N02F)  
1562 Mitscher Avenue, Suite 250  
Norfolk VA 23551-2487

d. Message Address:

CINCLANTFLT NORFOLK VA//N413 or N02F//

**MARINE FORCES ATLANTIC (MARFORLANT)  
POINTS OF CONTACT  
ORDERING AND FINANCIAL RESPONSIBILITIES**

a. G4A (placement of orders):

Comm: (757) 836-1690  
DSN: 836-1690  
FAX: 836-1678

b. G8 (bill payment):

Comm: (757) 836-1582 or 1583  
DSN: 836-1582 or 1583  
FAX: 836-1753

c. Mailing Address:

U.S. Marine Corps Forces Atlantic  
(Code G4A or G8)  
1468 Ingram Street  
Norfolk, VA 13551

d. Message Address:

COMMARFORLANT//G4 or G8//

**ARMY FORCES COMMAND (FORSCOM)  
POINTS OF CONTACT  
ORDERING AND FINANCIAL RESPONSIBILITIES**

a. AFLG-POT)  
(placement of orders)

Comm: (404) 464-5636  
DSN: 367-5636  
FAX: 367-5685

b. AFRM-RI-O  
(bill payment)

Comm: (404) 464-5460 or 6213  
DSN: 367-5460 or 6213  
FAX: 367-6564

c. Mailing Address:

Headquarters Forces Command  
(Code AFLG-POT or AFRM-RI-O)

1777 Hardee Avenue  
Ft. McPherson, GA 30330-1062

d. Message Address:

CDRFORSCOM FT MCPHERSON  
GA//AFLG-POT or AFRM-RI-O//



**ANNEX J**

**HQ U.S. EUROPEAN COMMAND (USEUCOM)**

**POINTS OF CONTACT  
ORDERING AND FINANCIAL RESPONSIBILITIES**

The USEUCOM POC for coordinated **placement and acceptance of orders** under this implementing Arrangement is the ECJ4 Joint Logistics Operations Center:

- a. Unit: HQ USEUCOM-ECJ4
- b. Telephone: Com'l 49-711-680-7499 or 4580  
DSN 430-7499 or 4580
- c. Fax: Com'l 49-711-680-5090  
DSN 430-5090  
CLASSIFIED Fax: Com'l 49-711-680-7402  
DSN 430-7402
- d. Message Address: USCINCEUR VAIHINGEN GE//ECJ4-JLOC//
- e. Mailing Address: HQ USEUCOM  
ECJ4-JLOC  
Unit 30400, Box 1000  
APO AE 09128

The EUCOM agency responsible for **payments and collections** in support of this implementing Arrangement is the Comptroller:

- a. Unit: HQ USEUCOM-ECCM
- b. Telephone: Com'l 49-711-680-5119 or 7105  
DSN 430-5119 or 7105
- c. Fax: Com'l 49-711-680-5370  
DSN 430-5370
- d. Message Address: USCINCEUR VAIHINGEN GE//ECCM//
- e. Mailing Address: HQ USEUCOM-ECCM  
Unit 30400, Box 1000  
APO AE 09128

**HQ U.S. AIR FORCES EUROPE (HQ USAFE)**  
**POINTS OF CONTACT**  
**ORDERING AND FINANCIAL RESPONSIBILITIES**

The HQ USAFE agency responsible for **approving, placing, and accepting orders** under this implementing Arrangement is Headquarters USAFE Logistics Plans and Programs, International Logistics Branch:

- |                     |                                       |
|---------------------|---------------------------------------|
| a. Unit:            | HQ USAFE/LGXI                         |
| b. Telephone:       | Com'l 49-6371-47-7467<br>DSN 480-7467 |
| c. Fax:             | Com'l 49-6371-47-2719<br>DSN 480-2719 |
| d. Message Address: | HQ USAFE RAMSTEIN AB GE//LGXI//       |
| e. Mailing Address: |                                       |
|                     |                                       |
| (Military)          | (Commercial)                          |
| HQ USAFE/LGXI       | HQ USAFE/LGXI                         |
| Unit 3050, Box 105  | Gebaude 526 Zimmer 103c               |
| APO AE 0909-0105    | 66877 Ramstein, Germany               |

The HQ USAFE agency responsible for **payments and collections** for this implementing Arrangement is the 26th Regional Accounting and Finance Squadron, Financial Services:

- |                     |   |
|---------------------|---|
| a. Unit:            | 26 AFS/RAFF   |
| b. Telephone:       | Com'l 49-6371-47-6164/7728<br>DSN 480-6164/7728   |
| c. Fax:             | Com'l 49-6371-47-7678<br>DSN 480-7678   |
| d. Message Address: | 26 AFS RAMSTEIN AB GE//RAFFA//  |
| e. Mailing Address: | 26 AFS/RAFF<br>Regional Accounting Office<br>Building 2108 Lawn Avenue<br>66877 Ramstein, Germany |

**HQ U.S. ARMY EUROPE (USAREUR) POINTS OF CONTACT  
POINTS OF CONTACT  
ORDERING AND FINANCIAL RESPONSIBILITIES**

The HQ USAREUR agencies responsible for **approving, placing, and accepting orders** under this implementing Arrangement are:

a. For logistics support, supplies, and services **in connection with training:**

1. Unit/Address: Commander 7th Army Training Command  
ATTN: aeag-c-t  
Grafenwoehr Lager  
92655 Grafenwoehr, Germany
2. Telephone: Com'l 49-9641-83-7159  
DSN 475-6535
3. Fax: Com'l 49-9641-83-8416  
DSN 475-8416
4. Message Address: CDR7ATC GRAFENWOEHR GE//AEG-C-T//

b. **Paying Office** for 7th Army Training Command:

1. Unit/Address: Kaiserslautern Regional Finance Group  
Accounting Office  
ATTN: AERFG-AM, Accounts payable  
Kleber Kaserne  
Gebäude 3211  
67657 Kaiserslautern, Germany
2. Telephone: Com'l 49-6311-411-8306  
DSN 484-8306
3. Fax: Com'l 49-6311-411-8059  
DSN 484-8059

c. For **all other logistics support, supplies, and services:**

1. Unit/Address: HQ USAREUR/7A  
ATTN: AEAGF-IA  
Postfach 10 28 43  
69018 Heidelberg, Germany

2. Telephone:

Com'l 49-62212-57-8233  
DSN 370-8233

3. Fax:

Com'l 49-6221-57-4002  
DSN 370-4002

4. Message Address:

CINCUSAREUR HEIDELBERG GE//AEAGF-  
IA//

d. **Paying Office** for HQ USAREUR/7A:

1. Unit/Address:

Commander, 266th Theater Finance  
Command  
ATTN: AEAFC-HA  
Unit 29001  
APO AE 09007

2. Telephone:

Com'l 49-6221-57-8732  
DSN 370-8732

3. Fax:

Com'l 49-6221-300283

4. Message Address:

CDR 266th TFC HEIDELBERG GE//AEAFC-  
HA//

e. The signed copy of the Standard Order/Receipt Form (STAGNAG 3381), in Block 20, evidencing receipt of logistic support, supplies, and services by the ordering party (sales) and delivery by the selling activity, will be sent to the servicing financing and accounting office of the selling activity, and processed as increased fund availability (orders received) under prescribed reimbursable procedures.

**U.S. NAVY EUROPE (USNAVEUR)  
POINTS OF CONTACT  
ORDERING AND FINANCIAL RESPONSIBILITIES**

The USNAVEUR agency responsible for **approving, placing, and accepting orders** is:

a. Unit:

CINCUSNAVEUR (N42)

b. Telephone:

Com'l 44-171-514-4351  
DSN 235-4351

c. Fax:

Com'l 44-171-514-4562

DSN 235-4562

d. Message Address: CINCUSNAVEUR LONDON  
UK//N42/N4/015//

e. Mailing Address:

(Military)  
CINCUSNAVEUR (N42)  
PSC 802, Box 8  
FPO AE 09499-0153

(Commercial)  
CINCUSNAVEUR(N42)  
7 North Audley Street  
London UK W1Y 2AL

The USNAVEUR agency for **collecting and making payments** for support, supplies, and services is:

a. Unit: Comptroller (015)  
b. Telephone: Com'l 44-171-514-4316  
DSN 235-4316  
c. Fax: Com'l 44-171-514-4209  
DSN 235-4209  
d. Message Address: CINCUSNAVEUR//015//  
e. Mailing Address: CINCUSNAVEUR (015)  
PSC 802, Box 63  
FPO AE 09499-0153

**HQ MARINE FORCES EUROPE (MARFOREUR)  
POINTS OF CONTACT  
ORDERING AND FINANCIAL RESPONSIBILITIES**

The HQ MARFOREUR agency responsible for **approving, placing, and accepting orders** under this implementing Arrangement is:

a. Unit: HQ MARFOREUR/G4  
b. Telephone: Com'l 49-7031-15-438  
DSN 431-2438  
c. Fax: Com'l 49-7031-15-519  
DSN 431-2519

- d. Message Address: HQ MARFOREUR BOEBLINGEN GE//G4//
- e. Mailing Address: Commanding Officer  
Headquarters Marine Forces Europe  
Panzer Kaserne  
APO AE 09046

The HQ MARFOREUR agency responsible for **payments and collections** in support of this implementing Arrangement is:

- a. Unit: HQ MARFOREUR/G4
- b. Telephone: Com'l 49-7031-15-438  
DSN 431-5438
- c. Fax: Com'l 49-7031-15-519  
DSN 431-5519
- d. Message Address: HQ MARFOREUR BOEBLINGEN GE//G4//
- e. Mailing Address: Commanding Officer  
Headquarters Marine Forces Europe  
Panzer Kaserne  
APO AE 09046

**HEADQUARTERS SPECIAL OPERATIONS COMMAND EUROPE (SOCEUR)**  
**POINTS OF CONTACT**  
**ORDERING AND FINANCIAL RESPONSIBILITIES**

The HQ SOCEUR agency responsible for **approving, placing, and accepting orders** under this implementing Arrangement is:

- a. Unit: SOCEUR/J4
- b. Telephone: Com'l 49-711-680-5250  
DSN 430-5250
- c. Fax: Com'l 49-711-680-577  
DSN 430-0577
- d. Message Address: COMSOCEUR VAIHINGEN GE//J4//
- e. Mailing Address: HQ USEUCOM  
SOCEUR/SOJ4

Unit 30400, Box 1000  
APO AE 09128

The SOCEUR agency responsible for **payments and collections** in support of this implementing Arrangement is:

- a. Unit: SOCEUR/J1
- b. Telephone: Com'l 49-711-680-5213  
DSN 430-5213
- c. Fax: Com'l 49-711-5771  
DSN 430-5771
- d. Message Address: COMSOCEUR VAIHINGEN GE//SOJ1//
- e. Mailing Address: HQ USEUCOM  
SOCEUR/SOJ4  
Unit 30400, Box 1000  
APO AE 09128

**ANNEX K**

**U.S. CENTRAL COMMAND (USCENTCOM)**

**POINTS OF CONTACT  
ORDERING AND FINANCIAL RESPONSIBILITIES**

The HQ USCENTCOM POC for coordinated **placement and acceptance of orders** under implementing Arrangements is the USCENTCOM J4/7-PROGRAMS DIVISION.

- a. Unit: CCJ4/7-RHNS
- b. Telephone: Comm: 813-828-6420/6421  
DSN: 968-6420/6421
- c. UNCLASSIFIED Fax: Comm: 813-828-6186  
DSN: 968-6186
- d. CLASSIFIED Fax: 813-828-2224  
DSN: 968-2224
- e. Message Address: USCENTCOM//J4/HNS//
- f. Mailing Address: USCENTCOM  
ATTN: CCJ4/7 PROGRAMS DIV  
7115 South Boundary Boulevard  
MacDill AFB, FL 33621-5101

The USCENTCOM agency responsible for **payments and collections** in support of implementing Arrangements is the USCENTCOM COMPTROLLER OFFICE.

- a. Unit: CCCO
- b. Telephone: Comm: 813-828-6426/6425  
DSN: 968-6426/6425
- c. UNCLASSIFIED FAX: Comm: 813-828-4218  
DSN: 968-4218
- d. CLASSIFIED Fax: N/A
- e. Message Address: USCENTCOM//CCCO//
- f. Mailing Address: USCENTCOM



ATTN: CCCO

7115 South Boundary Boulevard  
MacDill AFB, FL 33621-5101

**HQS, THIRD U.S. ARMY/U.S. ARMY FORCES CENTRAL COMMAND (USARCENT)**  
**POINTS OF CONTACT**  
**ORDERING AND FINANCIAL RESPONSIBILITIES**

The USARCENT POC responsible for approving, placing, and accepting orders is the G-4, Logistics Sustainment Division.

- a. Unit: Third U.S. Army, G-4
- b. Telephone: Comm: 404-464-2927  
DSN: 367-2927
- c. Fax: Comm: 404-464-2445  
DSN: 367-2445
- d. CLASSIFIED Fax: Comm: 404-464-2339  
DSN: 367-2339
- e. Message Address: COMUSARCENT FT MCPHERSON GA//G4//
- f. Mailing Address: Third U.S. Army,  
ATTN: G-4, AFRD-GD-LS  
18881 Hardee Ave SW  
Ft McPherson, GA 30330

The USARCENT agency responsible for payments and collections in support of implementing Arrangements is the USARCENT Comptroller.

- a. Unit: Third U.S. Army, Comptroller
- b. Telephone: Comm: 404-464-4370/3357  
DSN: 367-3357/4370
- c. UNCLASSIFIED Fax: Comm: 404-464-4823  
DSN: 367-4823
- d. CLASSIFIED Fax: Comm: 404-464-4872  
DSN: 367-4872

e. Message Address:

COMUSARCENT FT MCPHERSON GA//COMPTROLLER//

f. Mailing Address:

Third U.S. Army,  
ATTN: Comptroller, AFRD-CM  
18881 Hardee Ave SW  
Ft McPherson, GA 30330

*U.S. NAVAL FORCES CENTRAL COMMAND (USNAVCENT)  
POINTS OF CONTACT  
ORDERING AND FINANCIAL RESPONSIBILITIES*

The USNAVCENT POC for coordinated **placement and acceptance of orders** under implementing Arrangements is the USNAVCENT N4.

- a. Unit: COMUSNAVCENT-BAHRAIN Code: N4P
- b. Telephone: Comm: (CC) 973-724-810/183/026  
DSN: 318-439-3119/4810
- c. UNCLASSIFIED Fax: Comm: 973-724-475  
DSN: 318-439-4475
- d. CLASSIFIED Fax: Comm: 973-724-579  
DSN: 318-439-4579
- e. Message Address: COMUSNAVCENT//N4P//
- f. Mailing Address: COMUSNAVCENT  
Code: N4PA  
FPO AE 09501

The USNAVCENT agency responsible for payments and collections in support of implementing Arrangements is the NAVCENT-TAMPA COMPTROLLER.

- a. Unit: CODE OOC
- b. Telephone: Comm: 813-828-8367  
DSN: 968-8367
- c. UNCLASSIFIED Fax: Comm: 813-828-5982  
DSN: 968-5982

- d. CLASSIFIED Fax: Comm: 813-828-5048  
DSN: 968-5048
- e. Message Address: DEPCOMUSNAVCENT MACDILL  
AFB//00C//
- f. Mailing Address: DEPCOMUSNAVCENT  
Code: OOC  
2707 Zemke Ave.  
MacDill AFB, FL 33621-5105

U.S. AIR FORCES CENTRAL COMMAND (USCENTAF)  
POINTS OF CONTACT  
**ORDERING AND FINANCIAL RESPONSIBILITIES**

The USCENTAF POC for coordinated **placement and acceptance of orders** under implementing Arrangements is the A4, Logistics Plans Office.

- a. Unit: US CENTAF/ A4-LGXP
- b. Telephone: Comm: 803-895-4360/4455/4473  
DSN: 965-4360
- c. UNCLASSIFIED Fax: Comm: 803-895-2947/2944  
DSN: 965-2947
- d. CLASSIFIED Fax: Comm: 803-895-2948  
DSN: 965-2948
- e. Message Address: COMUSCENTAF SHAW AFB SC//A4//
- f. Mailing Address: US CENTAF/ A4-LGXP  
524 Shaw Drive, Suite 137  
Shaw AFB, SC 29152

The USCENTAF agency responsible for payments and collections in support of implementing Arrangements is the 9th Air Force Financial Management Analysis Branch.

- a. Unit: 9 AF/FMA
- b. Telephone: Comm: 803-895-2806  
DSN: 965-2806

- c. UNCLASSIFIED Fax: Comm: 803-895-2809  
DSN: 965-2806
- d. CLASSIFIED Fax: Comm: 803-895-2948  
DSN: 965-2948
- e. Message Address: USCENTAF SHAW AFB SC//FMA//
- f. Mailing Address: US CENTAF/9th AF-FMA  
524 Shaw Drive, B36  
Shaw AFB, SC 29152

**U.S. MARINE FORCES CENTRALCOMMAND (USMARCENT)**  
**POINTS OF CONTACT**  
**ORDERING AND FINANCIAL RESPONSIBILITIES**

The USMARCENT POC for coordinated **placement and acceptance of orders** under implementing Arrangements is the MARFORPAC G-4-CENTCOM BRANCH.

- a. Unit: MARFORPAC, G4-CENTCOM BRANCH
- b. Telephone: Comm: 808-477-8342  
DSN: 477-8342
- c. UNCLASSIFIED Fax: Comm: 808-477-8709  
DSN: 477-8709
- d. CLASSIFIED Fax: Comm: 808-477-0077  
DSN: 477-0077
- e. Message Address: COMUSMARCENT//G4//
- f. Mailing Address: USMARCENT  
ATTN: G4-Plans  
Camp H. M. Smith, HI 96861-4112

The USMARCENT agency responsible for payments and collections in support of implementing Arrangements is the USMARCENT G-8.

- a. Unit: USMARCENT G-8
- b. Telephone: Comm: 808-477-8557  
DSN: 477-8557

- c. UNCLASSIFIED Fax: Comm: 808-477-8702  
DSN: 477-8702
- d. CLASSIFIED Fax: Comm: 808-477-0077  
DSN: 477-0077
- e. Message Address: COMUSMARCENT//G8//
- f. Mailing Address: USMARCENT  
ATTN: G4-Plans  
Camp H. M. Smith, HI 96861-4112

**SPECIAL OPERATIONS COMMAND CENTRAL (SOCCENT)  
POINTS OF CONTACT  
ORDERING AND FINANCIAL RESPONSIBILITIES**

The Special Operations Command Central (SOCCENT) POC for coordinated placement and acceptance of orders under implementing Arrangements is the SOCCENT, J4.

- a. Unit: HQ SOCCENT, J4
- b. Telephone: Comm: 813-828-6254  
DSN: 968-6254
- c. UNCLASSIFIED Fax: Comm: 813-828-8501  
DSN: 968-8501
- d. CLASSIFIED Fax: Comm: 813-828-8372  
DSN: 968-8372
- e. Message Address: COMSOCCENT MACDILL AFB FL//J4//
- f. Mailing Address: HQ, SOCCENT  
ATTN: SOCCENT, J4  
7115 South Boundary Boulevard  
MacDill AFB, FL 33621-5101

The Special Operations Command Central (SOCCENT) agency responsible for payments and collections in support of implementing Arrangements is the SOCCENT Comptroller.

- a. Unit: HQ SOCCENT, Comptroller
- b. Telephone: Comm: (813) 828-4614//DSN: 968-4614

- c. UNCLASSIFIED Fax:      Comm: 813-828-8747  
   DSN: 968-8747
- d. CLASSIFIED Fax:      Comm: 813-828-1894  
   DSN: 968-1894
- e. Message Address:      COMSOCCENT MACDILL AFB  
   FL//SOCCO//
- f. Mailing Address:      HQ SOCCENT  
   ATTN:SOCCO  
   7115 South Boundary Boulevard  
   MacDill AFB, FL 33621-5101

**ANNEX L**  
**HQ U.S. SOUTHERN COMMAND (USSOUTHCOM)**  
**POINTS OF CONTACT**  
**ORDERING AND FINANCIAL RESPONSIBILITIES**

The USSOUTHCOM POC for coordinated **placement and acceptance of orders** under this implementing Arrangement is the SCJ4 Joint Logistics Operations Center:

- a. Unit: HQ SOUTHCOM-SCJ4
- b. Telephone: Com'l (305) 437-1412 or 1400  
DSN 567-1412 or 1400
- c. UNCLASSIFIED Fax: Com'l (305) 437-1443  
DSN 567-1443
- d. CLASSIFIED Fax: Com'l (305) 437-1444  
DSN 567-1444
- e. e-mail: uscj4lrr@hq.southcom.mil (unclassified )  
williamw@hq.southcom.smil.mil (classified)
- f. Message Address: USCINCSO MIAMI FL//SCJ4//
- g. Mailing Address: COMMANDER  
HQ USOUTHCOM-SCJ4  
3511 NW 91<sup>st</sup> Ave  
Miami, FL 33172-1217

The USSOUTHCOM agency responsible for coordinating **payments and collections** in support of this implementing Arrangement is the Comptroller:

- a. Unit: HQ USSOUTHCOM-SCJ8
- b. Telephone: Com'l (305) 437-1814 or 1811  
DSN 567-1814 or 1811
- c. UNCLASSIFIED Fax: Com'l (305) 437-1840  
DSN 567-1840
- d. Message Address: USCINCSO MIAMI FL//SCJ8//

e. Mailing Address:

COMMANDER  
HQ USSOUTHCOM (Attn: SCJ8)  
3511 NW 91<sup>st</sup> Ave  
Miami, FL 33172-1217



**ANNEX M**

**HQ U.S. TRANSPORTATION COMMAND (USTRANSCOM)**

**POINTS OF CONTACT  
ORDERING AND FINANCIAL RESPONSIBILITIES**

The USTRANSCOM POC for coordinated **placement and acceptance of orders** under implementing Arrangements is the TCJ3 Mobility Control Center (MCC):

- a. Unit: HQ USTRANSCOM-TCJ3
- b. Telephone: Comm: (618) 256-8105 or 8705  
1-888-USTC MCC (888-878-2622)  
DSN 576-8105 or 8705
- c. UNCLASSIFIED Fax: Comm: (618) 256-1363//DSN: 576-1363
- d. CLASSIFIED Fax: Comm: (618) 256-6859  
DSN: 576-6859
- e. Message Address: USCINCTrans SCOTT AFB IL//TCJ3-OD//
- f. Mailing Address: HQ USTRANSCOM  
TCJ3-OD (MCC)  
508 Scott Drive Bldg. 1900  
Scott AFB IL, 62225-5357

The USTRANSCOM agency responsible for **payments and collections** in support of implementing Arrangements is the TCJ8 Program Analysis and Financial Management Directorate:

- a. Unit: HQ USTRANSCOM-TCJ8
- b. Telephone: Comm: (618) 256-5099  
DSN: 576-5099
- c. UNCLASSIFIED Fax: Comm: (618) 256-8097//DSN: 576-8097
- d. Message Address: USCINCTrans SCOTT AFB IL//TCJ8//
- e. Mailing Address: HQ USTRANSCOM - TCJ8  
508 Scott Drive Bldg. 1900  
Scott AFB IL 62225-5357

The supplier must complete areas 12 to 15, 16, 20, 21, 22, 23, 25, 26.  
The financial section must complete areas 28.

ONE COPY - INVOICE

**TWO COPIES - REQUESTER**

**TWO COPIES - SUPPLIES**

1. Request Number		3. From: (Requester)		5. Implementation Arrangement Number	
2. Date of Request		4. To: (Issuing Activity)			
6. Fund Code (U.S. use only)				7. Date of Requested Delivery	
8. Stock number	9. Description of requested support (Detailed description may be attached)	10. Units	11. Quantity Required	12. Quantity Delivered	13. Unit Price
					14. Total
					15. Remarks
16. Place of Delivery of requested support	17. Method of Reimbursement	Proposed	Agreed	18. Total Amount Claimed	
	Cash			20. Payable To	
	Replacement-in-kind			22. Payment Forwarded To	
	Equal Value Exchange			21. Add'l Remarks & Transaction Codes	
23. Schedule for Replacement/Exchange and Place of delivery of replacement item		24. Authorized Requesting Officer		25. Authorized Supplying Officer	
Name/Grade				26. Issuing Individual (Supplier's Agent)	
Organization					
Signature					
28. Signature block of payment receiving Officer					
I certify that I received _____ from _____ (Official's Name) representing the (Amount, Cash or Exchange Item/Service) Government on _____ This payment represents the _____ payment due under this invoice. The amount of payment still outstanding is _____ (Country) (Date) (Signature, Title and Date of (Country) Official)					

ANNEX N

**STANDARD ORDER FORM and  
INSTRUCTIONS FOR COMPLETION**

1. **REQUEST NUMBER:** Enter the sequential number of the request (001, 002, 003, etc.).
2. **DATE OF REQUEST:** Self-Explanatory.
3. **FROM (REQUESTOR).** Enter the requestor.
4. **TO (ISSUING AGENCY).** Enter the supplying party.
5. **IMPLEMENTING ARRANGEMENT NUMBER.** Enter this Agreement/Arrangement (US-\_\_-OX).
6. **FUND SITE.** (Fund cite or certification of availability of funds when applicable under Parties' procedures.)
7. **DATE OF REQUESTED DELIVERY.** Self-Explanatory.
8. **STOCK NUMBER.** Enter if applicable.
9. **DESCRIPTION OF REQUESTED SUPPORT.** (Detailed Description may be attached).
10. **UNITS.** Enter if applicable.
11. **QUANTITY REQUIRED.** Self-Explanatory.
12. **QUANTITY DELIVERED.** Self-Explanatory.
13. **UNIT PRICE.** Enter price per unit in currency of billing country.
14. **TOTAL COST.** Enter total price expressed in currency of billing country.
15. **REMARKS.** Include additional costs (for example: customs, packing fees, transportation, etc).
16. **PLACE OF DELIVERY OF REQUESTED SUPPORT.** Self-Explanatory.
17. **METHOD OF REIMBURSEMENT.** Mark appropriate block "Cash" or "Replacement-in-Kind" or "Equal-value-Exchange."

18. **TOTAL AMOUNT CLAIMED.** Self-Explanatory.
19. **LIABILITY LIMITATIONS:** Self-Explanatory.
20. **PAYABLE TO:** Designation of office to receive remittance.
21. **ADDITIONAL REMARKS & TRANSACTION CODES.**
22. **PAYMENT FORWARDED TO.** Self-Explanatory.
23. **SCHEDULE FOR REPLACEMENT/EXCHANGE AND PLACE OF DELIVERY OF REPLACEMENT ITEMS.** Self-Explanatory.
24. **AUTHORIZED REQUESTING OFFICER.** Self-Explanatory.
25. **AUTHORIZED SUPPLYING OFFICER.** Self-Explanatory.
26. **ISSUING INDIVIDUAL (SUPPLIER'S AGENT).** Enter name of Party Official who actually issues supplies or services.
27. **RECEIVED, INSPECTED & ACCEPTED BY:** (Requester's Agent).
28. **SIGNATURE BLOCK OF PAYMENT RECEIVING OFFICER.** Self-Explanatory.